

Date: 12.07.2018 Time: 2.00p.m.

S.No.	Members	Signature
1	Dr. Sr. A.S.J. Lucia Rose	C 2
	Chairperson	Lui Rosa
2	Dr. S. Sudha Rani	L. Ludha Rani
	Co-ordinator	A. Audita
3	Ms. J. Anila Maily	C N D N
	Asst. Co-ordinator	J. Anlanky Ingre
4	Sr. F. Mary Joyce Baby	
	Assistant Professor	Juste
5	Dr. Jemma Hermaline Jesy Diaz	T
	Assistant Professor	Jesy Diaz
6	Dr. A. Lakshmi	
	Assistant Professor	7.7
7	Dr. J. Arul Jesti	116
	Assistant Professor	Jest
8	Ms. L. Smila	N & de -
	Assistant Professor	1.00
9	Dr. C. James	22
	External Expert	J.
10	Mr. J. Sahaya Reegan	
	External Expert	
11	Ms. Mary Bridget Rohini Fernando	Remail.
	Alumna	Robertain S'Anusia
12	Ms. S. Anusia	1:4
	Student	& Anusia

(i)Minutes of the IQAC meeting:

Date: 12.07.2018

Agenda

01. Continuing preparation of NAAC work

02. Need for an assessment by Administrators

The IQAC meeting was held on 12th July 2018. The IQAC coordinator Dr.S.Sudha Rani led the meeting. It was presided over by the principal Dr. Sr. A.S.J. Lucia Rose. She initiated a discussion on the preparation of NAAC Self Study Report. It was decided to go in for the Re-Accreditation process in the month of October.

Action taken

· Analysis of Curriculum

Data collection was strengthened

An Orientation for faculty was organized on 20th June 2018

Activities Planned

Continuing NAAC preparation

· Need for assessment by administrators

· Orientation on Student Satisfaction Survey to be given

The meeting ended with the resolution to coordinate the data and do a thorough preliminary work.

L. Ludha Pani

IOAC Coordinator

IOAC President



Date: 18.09.2018 Time: 2.00p.m.

.No.	Members	Signature
1	Dr. Sr. A.S.J. Lucia Rose	Suni Rosa
	Chairperson	duri Ross
2	Dr. S. Sudha Rani	L'Ludha Rani
	Co-ordinator	*
3	Ms. J. Anila Maily	902
	Asst. Co-ordinator	V. Amorily
4	Sr. F. Mary Joyce Baby	I Anilouly Joyce
	Assistant Professor	3,000
5	Dr. Jemma Hermaline Jesy Diaz	Jery Diaz
	Assistant Professor	0
6	Dr. A. Lakshmi	
	Assistant Professor	7.7
7	Dr. J. Arul Jesti	11
	Assistant Professor	Lest
8	Ms. L. Smila	1. Sil
	Assistant Professor	.02
9	Dr. C. James	22
	External Expert	
10	Mr. J. Sahaya Reegan	2
	External Expert	Q
11	Ms. Mary Bridget Rohini Fernando	Rotuni
	Alumna	3 No victor
12	Ms. S. Anusia	S. Anusia
	Student	.d. Anusia

(ii) Minutes of the IQAC meeting:

Date: 18.09.2018

Agenda

01. Assessment of External Expert

The IQAC meeting was held on 18th September 2018. The IQAC coordinator Dr.S.Sudha Rani led the meeting. It was presided over by the principal Dr.Sr.A.S.J. Lucia Rose. A discussion and assessment of the NAAC work was done, based on the review of the Administrators of the college.

Action Taken

Presentation of Report to the Administrators on 7th September

 Orientation on Student Satisfaction Survey for faculty- in-charge on 17th September

Activity Planned

• Organize Review meetings for the NAAC work with external experts

The meeting ended with the resolution to implement the requirement.

& Ludha Rani

IOAC Coordinator

IQAC President

(iii) Minutes of the IQAC meeting:

Date: 31.10.2018

Agenda

01. Assessment by External Experts

02. Review of assessments

The IQAC meeting was held on 31st October 2018. The IQAC coordinator Dr.S.Sudha Rani led the meeting. It was presided over by the principal Dr. Sr. A.S.J. Lucia Rose. A review and discussion was initiated by the principal on the experts who assessed the NAAC preparatory work.

Action Taken

· Orientation on 'NAAC Self Study Report' and presentation of the report to the external expert - Second Review Meeting on 8th October

• Orientation on 'Data Validation and Requirements' and Third Review Meeting of

an external expert on 22nd October

• Orientation on 'Benchmark for NAAC assessment and Fourth Review Meeting on

27th October

• Final presentation of the report to all faculty of the institution was done on 31st

October

Activity Planned

· Start online uploading of IIQA

The meeting ended with the resolution to implement the requirement.

l. Ludha Rani

IOAC Coordinator



Date: 31.10.2018 Time: 2.00p.m.

S.No.	Members	Signature
1	Dr. Sr. A.S.J. Lucia Rose	Luci Ross
	Chairperson	dum .
2	Dr. S. Sudha Rani	L. Sudhe Pani
	Co-ordinator	
3	Ms. J. Anila Maily	The failer
	Asst. Co-ordinator	J. Amjaning
4	Sr. F. Mary Joyce Baby	J. Anilarily Singer
	Assistant Professor	3,90
5	Dr. Jemma Hermaline Jesy Diaz	Jan Blos
	Assistant Professor	Jery Diaz
6	Dr. A. Lakshmi	
	Assistant Professor	(N.)
7	Dr. J. Arul Jesti	115
	Assistant Professor	Jen
8	Ms. L. Smila	1 & = = .
	Assistant Professor	1.0
9	Dr. C. James	
	External Expert	•
10	Mr. J. Sahaya Reegan	8 -
	External Expert	8-
11	Ms. Mary Bridget Rohini Fernando	Rohini
	Alumna	News
12	Ms. S. Anusia	S. Anusia
	Student	D. Anusia

(iv)Minutes of the IQAC meeting:

Date: 22.01.2019

Agenda

01. Review of submission of NAAC Report

02. Orient students on Student Satisfaction Survey

03. Organise orientation for faculty, non-teaching faculty and students

The IQAC meeting was held on 22nd January 2019. The IQAC coordinator Dr.S.Sudha Rani led the meeting. It was presided over by the principal Dr. Sr. A.S.J. Lucia Rose. A review and discussion was initiated by the principal on the submission of NAAC Report. She appreciated the hard work put by the IQAC members.

Action Taken

• IIQA submission was on 16th November and was approved on 4th December

Beginning of SSR online filling from 5th December 2018 and ending on 20th
 January 2019

Activities Planned

· Orient students on Student Satisfaction Survey

• Organise orientation for faculty, non-teaching faculty and students

The meeting ended with the resolution to implement the requirements.

S. Sudha Rani

IQAC Coordinator

IQAC President





Date: 22.01.2019 Time: 2.00p.m.

S.No.	Members	Signature
1	Dr. Sr. A.S.J. Lucia Rose Chairperson	Lui Rosa
2	Dr. S. Sudha Rani Co-ordinator	L. Sudha Rani
3	Ms. J. Anila Maily Asst. Co-ordinator	9. Initarily
4	Sr. F. Mary Joyce Baby Assistant Professor	Infee
5	Dr. Jemma Hermeline Jesy Diaz Assistant Professor	Jesy Diaz
6	Dr. A. Lakshmi Assistant Professor	OX.H
7	Dr. J. Arul Jesti Assistant Professor	Jest
8	Ms. L. Smila Assistant Professor	Soil
9	Dr. C. James External Expert	oon .
10	Mr. J. Sahaya Reegan External Expert	R=.
11	Ms. Mary Bridget Rohini Fernando Alumna	Rohini S. Anusia
12	Ms. S. Anusia Student	S. Anusia



Date: 12.02.2019 Time: 2.00p.m.

S.No.	Members	[*] Signature
1	Dr. Sr. A.S.J. Lucia Rose Chairperson	Lui Res
2	Dr. S. Sudha Rani Co-ordinator	S. Sudha Rani
3	Ms. J. Anila Maily Asst. Co-ordinator	5 Anifordy
. 4	Sr. F. Mary Joyce Baby Assistant Professor	Joyce
5	Dr. Jemma Hermaline Jesy Diaz Assistant Professor	Jery Diaz
6	Dr. A. Lakshmi Assistant Professor	A.H
7	Dr. J. Arul Jesti Assistant Professor	Jest
8	Ms. L. Smila Assistant Professor	1.8-1-
9	Dr. C. James External Expert	
.10	Mr. J. Sahaya Reegan External Expert	Z=.
11	Ms. Mary Bridget Rohini Fernando Alumna	Rohini
12	Ms. S. Anusia Student	Rohini S. Anusia

(v) Minutes of the IQAC meeting:

Date: 12.02.2019

Agenda

01. Review of orientation for faculty, non-teaching faculty and students

02. Review of Student Satisfaction Survey

03. DVV Clarification process

The IQAC meeting was held on 12th February 2019. The IQAC coordinator Dr.S.Sudha Rani led the meeting. It was presided over by the principal Dr. Sr. A.S.J. Lucia Rose. A review and discussion was initiated by the principal on the orientation for faculty, nonteaching faculty and students. She appreciated the resourcefulness of the orientation programme and the successful completion of the Student Satisfaction Survey.

Action Taken

· A Two-day Orientation programme on 'Sustaining Quality' for faculty, nonteaching faculty and students was organised on 29th and 30th January 2019

• Students were oriented on Students Satisfaction Survey which began on 23rd January

Activities Planned

• Preparedness for DVV Clarification and forthcoming Peer Team visit

• Organise a workshop on E-content development

The meeting ended with the resolution to implement the requirements.

S. Sudha Rami

IOAC Coordinator

IOAC President